

# Ennerdale & Kinniside Parish Council

## **AGENDA ITEM REQUEST FORM**

This form is for the use of members of the Council only. If there are any sections that you are unclear about, leave blank – return to Email clerk@eandkpc.co.uk

### **DATE OF MEETING: November Meeting**

**AGENDA ITEM:** Insert wording to appear on the agenda. Remember to make it clear what you are asking your fellow Cllrs to do. “To decide...”, “To note...” “To review...”

**Proposal: To facilitate the purchase and installation of a defibrillator in the redundant telephone box at Croasdale, by providing funds to bridge the gap between what has already been raised and the final cost.**

**BACKGROUND INFORMATION:** Insert as much information as possible so that Cllrs have the detail that they need in order to make an informed decision. Continue on a separate sheet if necessary.

Some money has already been raised (approximately £400) by the David Vickers Memorial Fund. The Parish Council would take ownership of the defibrillator and be responsible for its annual maintenance, similar to the arrangements that exist between the council and the Shepherds arms Hotel.

The Parish Council would provide a ‘Letter of Comfort’ to Mr Archibold, the current owner of the phone box, with respect to responsibility/liability of the defibrillator. This letter can then be kept by the property owner, Mr Archibold. The phone box has recently been refurbished by BT and is in good condition. The residents of Croasdale have agreed to take on the responsibility for weekly functional checks.

The residents of Croasdale have been fully involved in the preparation of this proposal. Mrs S Branney, who lives in Croasdale

# Ennerdale & Kinniside Parish Council

has provided a letter setting out much of the above, and commitment to carry out the weekly functional checks.

**BACKGROUND DOCUMENTS:** Insert names of documents to be sent out with the meeting papers. (These papers must be hyperlinked to or submitted with this form)

Letter from Mrs Branney

**COSTS:** Insert detail of costs associated with the decision that you are asking the council to make. Remember that there may be indirect costs such as officer time or VAT which cannot be reclaimed.

Less than £1000

**BUDGET:** Detail which budget the expenditure is to be made from

The precept ie Jubilee Fund

**LEGAL POWER:**

Public Health Act 1936, S234

**RECOMMENDATION:** Insert the resolution that you are seeking i.e. "to resolve to..." "to note that ..."

To agree the purchase and take on the maintenance of the defibrillator. To provide Mr Archibold with a 'Letter of Comfort' from the Parish Council.

**PLEASE NOTE:** Agenda item requests; these must be received by the Proper officer at least 7 days prior to the meeting you request it be discussed at.

**Agenda Item Number: 14**